

Chauffeur

The U.S. Embassy in Oslo is seeking eligible and qualified applicants for the position of Chauffeur. The incumbent is a driver for Marine Security Guards. The incumbent will be responsible for keeping the vehicle in clean and serviceable condition and perform minor preventative maintenance. The incumbent maintains an up-to-date record of vehicle use and conditions on a daily basis.

To be considered for this position you must meet ALL of the following qualification criteria:

- Completion of secondary school is required
- Two years of experience in commercial driving is required.
- Good Working Knowledge in Speaking/Reading/Writing English is required.
- Good Working Knowledge (level B1) in Speaking/Reading/Writing Norwegian is required.
- Valid driver's license class C1 is required.
- General knowledge of automotive mechanics, Norwegian traffic laws and regulations, and detailed knowledge of Oslo and its surroundings is required.

All applications must include:

- CV and covering letter **in English** setting out your motivation for applying for the position, and addressing how you meet each of the qualification requirements.
- Certificate of completion of secondary school, or highest level of education (if higher).
- Norwegian language test scores level B1 (oral and written), for non-native Norwegian speakers.
- Evidence of English language proficiency.
- Copy of Class C1 driving license with a clean driving record.
- Evidence of required work experience (proof of employment).
- Proof of eligibility to live and work in Norway (e.g. copy of passport, permanent residence card or registration proof).
- DD-214 - Member Copy 4, Letter from Veterans' Affairs, or other supporting documentation (if applicable).

Kindly note that your application will only be considered if:

- Your application has been sent within the time frame requested
- Your application documents (CV and covering letter) are fully in English
- Your application addresses each qualification criterion outlined above

The annual salary range for the position is NOK 338,021 – 473,230, plus benefits as contained in our local compensation plan. The closing date for the position is January 20, 2019. Applications should be sent to hro-oslo@state.gov.

To be eligible for employment at the U.S. Embassy in Oslo, applicants must have the right to live and work in Norway. The Embassy does not sponsor work permits. Please note that the Embassy will not be

able to meet travel or subsistence costs incurred when participating in interviews, nor the costs connected with relocation if offered a position.

Please note that, because of the volume of applications we receive, we will only contact candidates selected for interview. If you do not hear from us you should assume that your application has not been successful.

The Department of State provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.